EXCELSIOR SPRINGS
SCHOOL DISTRICT
Together, Achieving Excellence

Parent Device Information
2016-2017

Why is Excelsior Springs School District supplying students with an district-owned device?
It is important to Excelsior Springs School District to provide equal opportunities for our students and stay competitive to neighboring districts and others throughout Missouri. We hope to share information continuously on how we plan to transform learning by utilizing technology to raise the expectations of our students and align those expectations to those of the employers in the workforce.

Deployment Plan

Current Deployment Plan
The current deployment is occurring in three phases. Phase 1 began at the end of the 2013-2014 school year with all certified staff receiving iPads. This will allowed staff several months of professional development time prior to students receiving devices. In 2014-2015 Phase 2 began our student deployment with grades 5th, 6th, and 9th receiving devices in January. Phase 3 of the deployment plan will occur in 2015-2016 for grades 4th, 5th, and 9th. Previous year's devices will roll up with the students from 5th to 6th, from 6th to 7th, and from 9th to 10th. In 2015-2016 all students in grades 4th-10th will receive a device along with all certified staff. In January 2016, classroom sets will be added in 1-2 for a 2:1 environment and a 1:1 environment for 3rd grade. Additional access will also be provided in PK-K.

How is this deployment funded?
This initial deployment will be funded through repurposing current textbook funds and a portion of the technology budget.

Receiving iPad

When will students receive their iPad?
Students will receive their iPad during the first month of school to students in grades 4-10.

What comes with the iPad?

In addition to the iPad, the district will provide a protective cover and power cord.

How will the iPads be identified?

iPads can be identified in the following ways:

- Record of serial number registered with Apple as an institution owned device
- Excelsior Spring School District label
- Lockscreen with student's name, photo and school logo
- Property of Excelsior Springs engraved on back
- iPads will be checked in and out through the building's library media specialist.

Who is responsible for providing earbuds?

Earbuds or headphones will not be supplied by the school district.

Care of iPad

Who is responsible for the general care of the iPad?

Students are responsible for the general care of the iPad they have been issued by the school.

Can students remove the iPad from the protective case?

Students are required to leave the iPad in the district issued case at all times. Only labels or stickers approved by the school district may be applied to the iPad or case.

Lost, Damaged or Stolen iPads

Who is responsible for lost, damaged or stolen iPads, case and cords?

Full cost for repair or replacement will be charged when damage occurs due to gross negligence, intentional destruction, or willful misconduct as determined by the administration. Examples of this type of damage include but are not limited to tossing the iPad, setting heavy items on top of the iPad, stepping on the iPad, leaving the iPad in extreme heat or cold temperatures, abusing apps, etc. In the event the iPad, case, or cables are lost or stolen, the student and parent may be billed the full cost of replacement as determined by the administration.

To support families in this responsibility, the district offers an optional insurance program to cover any repair or replacement costs**.** The District is partnering with One2One Risk Solutions to provide risk management administrative services for our 1:1 initiative.

How much will the insurance cost?

You will have the option to purchase an annual damage waiver that will protect you from the cost to repair or replacement of your district-issued device, subject to a per-occurrence deductible of $50, should a loss occur.

The annual cost of the damage waiver is $30 for full pay students and $20 for students enrolled in the free/reduced lunch program. Families with multiple children will have a maximum cost of two students.

If you choose to not purchase the damage waiver, you will be responsible for any costs incurred due to loss or damage of equipment.

How will I pay for the insurance waiver?
Visit https://www.one2onerisk.com/. You may make payments using a credit/debit card, online check, or cash using a pre-paid card available for purchase during parent information night or through your child's school office. If you are using cash, you will need a pre-paid card for each student.

Will students be able to take home devices?
A student whose family chooses not to purchase insurance waiver will have access to an iPad during the day, but will not be allowed to take it home.

Do I need to log in to pay for insurance for each student?
Yes, you must activate each student's account. The maximum charge of two enrollments per family is divided equally among your students

Where do students report a lost or damaged iPad?
iPads that malfunction or are damaged must be reported to the Library Media Specialist. If you purchased insurance, a claim will be processed and you will receive an email from One2OneRisk at the email you provided during sign up.

What is the replacement cost for the adaptor and the cord?
iPad USB Lightning Cable - $20
iPad USB Power Adaptor - $20

What is the replacement cost for the protective case?
Case - $35

How can students find a misplaced iPad?
Students are encouraged to have "Find My iPad" turned on at all times.

Will students have access to a device while theirs is being repaired or replaced?
The student will check in and check out a loaner iPad each school day until the fee is paid.

Where do students return a misplaced iPad?
Please take any misplaced iPads to your Library Media Specialist.

Student Use- Daily Preparation/Charging

When will student use iPads in the classroom?
Excelsior Springs School District has provided students with iPads for educational use during the school day. Students will be required to take their iPad to each classroom each day, unless told differently by the teacher for that specific day. When the iPad is not being used in class it is to be locked and face down.

How will iPads be charged each day?

It is imperative that students bring their iPads fully charged to school each day for their learning. Teachers will be designing their lessons and classrooms based on students having access to their iPad. A fully charged iPad has a battery life of approximately 10 hours. Therefore, students need to charge their iPads each evening.

Will students have the opportunity to charge devices at school?
In cases of low batteries, students may be able to connect their iPads to a power outlet if cords are available.

Should students bring charging cords to school?
Please leave student cords at home for charging.

What if students leave their device at home?
If student leave their iPad at home, they are responsible for getting the course work completed as if they had their iPad present. Students who accidentally leave their iPads at home may have access to a limited amount of iPads that are available in the library. Students will not be able to take this iPad home with them. Students must check the iPad in with the library media specialist at the end of the day.

What if iPad is undergoing repair?
Loaner iPads will be issued to students through the building's library. The student's iPad will not be returned until the deductible or cost of the repairs/device are paid.

Student Access and Monitoring

Will students have access to the internet? How will the internet be monitored and filtered?
At school, students will have access to the Internet through the school server. When not at school students can access the internet if they have internet access available to them in their home or other locations. The security system of the school will also be in place when students access the Internet outside of the school. Therefore, sites that are "blocked" at school will also be "blocked" in all other locations where students access the Internet.

The district's website monitoring software that allows the district to block websites which are inappropriate for students whether they are accessing the web via the district wireless network or if they are connected to the Internet in their homes.

This being said, the best filtering software in the world cannot match the combination of education and supervision at school and home. The Excelsior Springs School District is working hard to establish a quality curriculum of "digital citizenship" in which students are educated on acceptable standards of online behavior.

Can the District and parents access the content on students iPads?
iPads are considered an open iPad policy. Students may be selected at random to provide their iPads for inspection. Parents will have access to user account information and passwords at all times.

Appropriate Use of iPad

Excelsior Springs School District has provided students with iPads for educational use during the school day. Appropriate use of the iPad is expected at all times. When students engage in the inappropriate use of their iPad there will be a consequence.

Consequences for iPad Misuse

The iPad is property of Excelsior Springs School District and subject to oversight as outlined in the insurance agreement: “I understand the District reserves the right to revoke any and all of my privileges under this program should there be evidence of careless or destructive behavior on my part.”

Consequences will be assigned at each school and may vary in timeframe or severity.

Home Use

Will student be able to take home devices?
A student whose family chooses to not purchase the insurance damage waiver will have access to the iPad during the day, but will not be allowed to take it home. iPads are required to be checked in each day.

Can students use their iPad at home?
Students are allowed 24/7 access, and parents are recommended to monitor their student’s time on the device along with their activities on the device. Excelsior Springs School District encourages you to set up a Home Use Agreement.

Can parents set home restrictions on their student’s iPad?
Parents have complete access to set parent restrictions on every device.

Can students connect their iPads to home wireless networks?
Students are allowed to set up wireless networks for their iPads. This will assist them with iPad use at home.

What if we do not have wireless access at home?
Many apps are supported for use on the iPad without having an internet connection.

Apple IDs for Students

What is an Apple ID and why does my student need one?

With iPad and an Apple ID, your students will always have access to the content they need for school—including their own notes and created materials, apps, textbooks, and courses. An Apple ID also lets your students use iCloud to access their content on multiple devices and stay up to date everywhere they go.

Apple IDs for Students Under 13

How do I create an Apple ID for students under 13?

Since your child is under 13, parent permission must be given in order for your child to receive an Apple ID. In addition to an email from Apple requesting permission to create the student's Apple ID, this parent email address will receive notifications when changes are made to your student's account.

How are Apple IDs for Students Under 13 different?

Apple IDs for students under 13 include the following features:

- Account settings, such as email address and date of birth, cannot be changed
- No credit card is attached to the account at setup
- Limit Ad Tracking is turned on for the account to ensure the student doesn't receive targeted advertising from Apple
- Students can't opt in to receive marketing materials
- A parent or guardian can be notified of any significant changes to the terms of the account

Once students reach age 13, the Apple ID converts to a full account with full rights and privileges. Students can continue to access any classwork, notes, books, or apps associated with their Apple IDs.

Does the district utilize applications/programs with age restrictions?

In addition to student accounts, the District utilizes various applications and websites for student use. The Children's Online Privacy Protection Act requires operators of commercial websites to obtain parental approval before doing business with or collecting personal information from children under the age of 13. However, it is difficult to obtain this consent from every single parent in the school setting, so federal law allows for school districts to provide this consent on behalf of all students when a website is used for educational purposes. ESSD40 will only consent for students to access websites that are educational and will never consent to the collection or use of a student's personal information for commercial purposes. ESSD40 strictly follows all federal laws protecting the confidentiality of student information.

If you have any questions regarding the websites ESSD40 uses, please feel free to contact your building administrator. For more information on COPPA, go to http://www.business.ftc.gov/documents/0493-Complying-with-COPPA-FrequentlyAsked-Questions#Schools.

Google Apps for Education Accounts

What is Google Apps for Education?

At the beginning of the year, Excelsior Springs School District joined Google's Apps for Education program that provides each student with an email address, online storage, and access to Google's online document tools. These tools will allow your student to create, connect, and collaborate in amazing new ways.

What Google email address will my student receive?

Each student's email address will be their "networkusername"@ga.essd40.com.

---

iPad Check-In

iPads will be returned at the end of each school year. If a student transfers to another building within the school district, the iPad will be transferred with the student. If a student transfers out of Excelsior Springs School District during the school year, the iPad will be returned at that time. Student who transfer to alternative school, withdraw, are suspended or expelled, or terminate enrollment for any other reason must return their individual school iPad on the date of termination.

What equipment is due at check in?

Student's individual school iPad, case and cords must be returned to Excelsior Springs School District at the end of each school year. The student must return the iPad and accessories to the Excelsior Springs School District is satisfactory condition. The student will be charged a fee for any needed repairs or replacement. Cords are replaced once fee is paid. Please see the Lost, Damaged or Stolen section of this document.

What happens if student fails to return the device?

If a student fails to return the iPad at the end of the school year or upon termination of enrollment, that student will be subject to criminal prosecution or civil liability. Failure to return the iPad will result in a theft report being filed with the Excelsior Spring Police Department. The student will also pay the replacement cost of the iPad.

Will students use the same iPad the following year?

Yes, students will utilize the same device the following year if returning to Excelsior Springs School District.

What is the policy for summer use of the iPads?

Students will turn in devices during the summer months.