



EXCELSIOR SPRINGS
S C H O O L D I S T R I C T
— *Together, Achieving Excellence* —

Job Description

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| POSITION TITLE: | Teacher |
| F.L.S.A. | Exempt |
| QUALIFICATIONS: | Must hold proper certification according to the state of Missouri. |
| REPORTS TO: | Principal and/or other Supervisor |
| TERMS OF EMPLOYMENT: | New teachers 187 days; returning teachers 183 days with benefits provided according to the Excelsior Springs School District. |
| JOB GOAL: | To assist students in learning the appropriate subject matter, skills and/or attitudes that will contribute to their development as responsible citizens. |

KEY FUNCTIONS:

1. Participates in curriculum review and design.
2. Employs a variety of effective instructional strategies to ensure student progress.
3. Evaluates student abilities and progress in a timely and consistent manner.
4. Monitors student progress and adjusts instruction accordingly.
5. Plans a program of study that meets the individual needs, interests, and abilities of the students.
6. Creates a classroom environment that is conducive to learning.
7. Assesses the accomplishments of students on a regular basis and provides progress reports as required.
8. Refers student for alternative services as provided by the Excelsior Springs School District (ESL, Reading, Special Reading).
9. Differentiates instruction to meet the unique learning needs of every student (504, IEP, ELL, etc).

OTHER JOB FUNCTIONS:

1. Abides by Missouri statutes, school board policies and regulations.
2. Attends meetings and performs duties as assigned by administrators or supervisors.
3. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
4. Maintains accurate, complete, and correct records as required by law, district policy and administrative regulation.